BOCLAIR ACADEMY

PARENT COUNCIL MINUTES

MONDAY 23rd February 2026 6.30pm

PRESENT: Claire Arthur, Claire Taylor, Christine Lee, Jenny Kerr, Kirsteen Graham, Gaynor Bilton, Mihir Navalkar, Simon Irving.

Staff: Douglas Brown, Fiona Curran, Glenn Thompson, Grant Irvine, Katie Scott, Nick Walsh, Nicki Carson.

1. **Welcome & Apologies**

   GB welcomed all to the meeting.

   Apologies: Clare Morgan, Elaine Dallas, Kirsten McLatchie.

2. **Minutes of last meeting**

   Minutes of the last meeting on Monday 19th January were approved by CT and seconded by JK.

3. **Matters arising**

- Next PC Forum meeting will be held on February 24th 2026. GB has asked for the issues surrounding safe school crossings and why the 1 mile rule changed to the 2 mile rule to be raised at a future meeting. No further response from IG as yet.
- Buses: A petition that has been circulated in Westerton regarding the re routing of a local bus will be sent to Boclair parents to hopefully increase support.
  Action: DB to circulate to parents on behalf of the PC.

4. **Head Teacher Report**

Staffing

Staffing is very settled at the moment. Anna Crichton has returned in music snd Ian miller is back in Modern Studies. Josh Corbett is currently absent but the English department has re-timetabled to ensure all classes have an English teacher. Bert Brown is currently absent but again, his classes have all been re-allocated to a Technical teacher.

Prelims

Strong results in all year groups. Attainment meetings are currently underway and reports are due out later this week.

Pupil council have asked to have a discussion about the timing of prelims. Some young people feel it would be better to get them over with prior to Christmas holidays. If this was to be December we would likely have to re-think dance shows, snow ball and Christmas concert. If it was to be in November the course coverage may be an issue for a meaningful prelim. We will keep this under review.

Supported study

The second block starts this week. Yet again it is a full programme and staff are committed to supporting young people prepare for their exams. We are currently planning both Easter revision and study weekend.

Buses

The prelim buses were not well used by young people. Nevertheless for big exams in the SQA diet we will try to put on buses to help young people. The cost of buses is prohibitively expensive for all the exams.

The minibuses we hire from EDC will be removed from March. We may now need to return to fundraising for a minibus for the school. The next summer fayre could be used to support this.

Course planning and timetabling

This is now underway for next session. Interviews take place this week following information evenings and parents' evenings over the last few weeks.

EDC Quality Review

D Brown provided an overview of the feedback from the EDC Quality Review. The school received gradings of three Excellents and one Very Good. D Brown shared some of the feedback from the report along with the *Practice Worth Sharing* and *Points for Consideration*. This will form part of the ongoing school improvement process.

Parental Survey Feedback

D Brown provided details on the recent Parental Survey. The resonses were overwhelmingly positive and stronger the schools rceiving strong HMIe Reports across Scotland. The responses to this Questionnaire, along with the Pupil and Staff Questionnaires, will form part of the ongoing school improvement process.

5. Constitution ratification

Formal ratification of the constitution changes proposed at the last PC meeting.

Point 3 agreed**:** The Parent Council shall have a minimum membership of 6 parents. No maximum limit is set; however, should there be a large influx of parents wishing to attend on a specific matter, a special / extra general meeting would be called and the whole parent forum invited. A quorum for Parent Council meetings will be 4 parents.

Point 5 agreed: Any parent of a child at the school can volunteer to be a member of the Parent Council.

Point 7 agreed: Office bearers will be agreed by parent members after formation of the Parent Council at the AGM. The Chair, Vice Chair, Treasurer and Secretary will be invited to serve for a period of 1 year. There are no restrictions on the number of terms in office. All office bearer positions must be held by parent members. If the child of any office bearer ceases to be a pupil, the position will be filled at the next Parent Council meeting. The Parent Council can decide to appoint a Clerk to provide administrative support using funds provided by the local authority for this purpose.

6. Dates of next meeting

Monday 21st March 2026 6.30 pm in the school.

7. AOCB

- CL asked for clarity on 6th year subject choices. 5 subject choices for the time being until August as study blocks would not be utilised in June. All will be reviewed post exams to confirm subjects and study blocks.
- An alternative to cash and cheques as payment methods to the school is being set up through Parent Portal, hopefully in place by next session.
- Preloved Prom outfit sale: no feedback has yet been given from Pupil Council. Action: DB will investigate and report back.
- Ladies night: On hold for the foreseeable future.