



**Boclair Academy**  
**Parent Council Meeting**

**Minutes Monday 27<sup>th</sup> February 2017**

Chair            Ivana Bhattacharyya  
Minutes        Nicola McGee  
Treasurer     Laura Lyons

Present: Kathleen Seath, Alison MacNair, Andrew Shaw, Adrienne Shaw, William Traynor, Moira Paterson, Chris Anderson, Aileen Hamilton, Fiona Lockhart, Ruth Candy, Fiona Williams, Emma Sheppard, Alan Taylor, Jacqui Taylor, Suzanne Chase, Gillian Birse, Isobel Lightbody, Gaynor Miller, Jacqui Clark, Cllr Anne McNair, Jane Paterson, Scott Ferguson, Angela McLellan, Chris Allen, Laura Lyons, Maxine Trainor, Jack Dale, Clare Morgan, Douglas Brown (Head Teacher), Yaser Razouk (Head Boy), Karis Bhattacharyya (Head Girl)

Apologies: David Murphy, Paula Hourston, Anne McKenzie, Cllr Keith Small, Cllr Vaughan Moody, Cllr Morjinder Shergill

1. **Introduction and Welcome:** Ivana welcomed those in attendance and introductions were made.
2. **Minutes of the last Meeting** - Previous minutes from were agreed and seconded by Gillian Burse.

**3. Pupil Council Presentation**

The pupil council are organizing an event to celebrate the 40<sup>th</sup> Anniversary of Boclair Academy with a provisional date of 10<sup>th</sup>/11<sup>th</sup> June 2017. They asked the parent council if they could assist with the event and discussions ensued regarding ideas for the event. PC member Scott Ferguson has gala experience and would be willing to help in the organizing team. Several parent volunteers were willing to help with the organization and Douglas Brown will get a member of staff to co-ordinate with the parent council.

**4. Finance Update**

Laura Lyons presented the following information. The current balance of the PC account is £537.99, after the deduction of £100 for netball posts. As agreed £10 remains in the bank account to keep it open. PC agreed by a show of hands that the £400 received from EDC should be used to pay for Easter school buses for Torrance pupils. PC accounts will be finished for the next meeting.

## **5. Courtyard Mural**

HT advised that this project was still planned to go ahead but there was a time issue at the moment.

## **6. PC Questionnaire**

Items brought up on the questionnaire were discussed.

Fabric of the building – Jacqui McDonald is meeting with senior management and will attend a future PC meeting to present.

Bullying – Raised as a concern, but HT advised that school deals with these issues and have systems in place. There is also online help via the school website.

School Uniform- The school is currently dealing with this

Supported Study – these are in place and being held by the teachers.

## **7. Fundraising**

Ruth Candy has submitted an application for flight path grant, The Geography dept. and Eco Committee were praised for their involvement. If successful, the seating will be provided by SPS and the technical dept. will assist in building these flat pack items. It was agreed that the seating should be placed in different areas so it is available for all who use the school. School will have to liaise with EDC to ensure safe fixing of benches to meet H & S requirements. HT to approach EDC regarding installing barrier fencing around the new garden area to deter any vandalism. Cllr Anne will look into the developers planning permit to see if there are any community funds available which would help with new landscaping/seating.

## **8. Just Giving Page**

Ivana B has asked Jacqui McDonald if the school was okay to set this up and was told it was okay. A volunteer was asked to set up/run this. Angela McLelland agreed to do this. The school requires £15k for new AV equipment. The information on the page should list specific costs for specific items. This page is to be publicized via twitter and the school web page. Prices for individual equipment is to be provide for the next meeting. A parent has already agreed to provide these items at cost price.

## **9. PE Changing Facilities and Toilet Areas**

Chris Allen presented parental concerns about the standard of the toilets in the PE block i.e. Broken lighting, lack of consumables, cleanliness. Many other PC members raised concerns regarding the standard of the school toilets. The HT is not directly responsible for the toilets Facilities Management Dept. are. A formal complaint has been made on behalf of the parent council and a member of facilities management will meet with the HT on 28/2/17 to walk round the facilities. HT is very involved in this issue and will update the PC. It was also noted that the ground floor/PE toilets were not of the same standard as floors 1-4 and the PE changing facilities were considered 'poor'. HT will report back and the pupil council should

liaise with parent council re the pupil's views on these facilities. Jacqui McDonald will be at the next meeting on April 24<sup>th</sup>.

## **10. Head Teachers Report**

### **AOB**

Go for SET Team and Philanthropy Group to attend next PC meeting on 24/4/17

HT to present Improvement plan update at a future meeting

Parents Evening Booking System – positive feedback, staff locations/rooms to be added for next parents evening, parents found evening successful.

Pre-Ordering of Lunches – Pupil council reps take orders from registration each morning, remind again at assembly of the system, Buddies to go through this system with new pupils, this should ensure that pupils get the correct lunches.

Meeting closed at 9pm

**Date of Next Meeting: Monday 24<sup>th</sup> April 2017 @ 7:15pm**