



## **BOCLAIR ACADEMY**

### **PARENT COUNCIL MEETING MINUTES**

**MONDAY 13<sup>TH</sup> May 2024**

**PRESENT:** Chris Sheerin, Christine Lee, Claire Arthur, Claire Taylor, Dominic Gonzalez, Elaine Dallas, Gaynor Bilton, Geoff Miles, Kirsteen Graham

**Staff:** Douglas Brown, Fiona Curran, Clare Morgan, Glenn Thompson, Maxine Traynor, Nick Walsh.

#### **1. Welcome & Apologies**

Geoff Miles opened the meeting and thanked everyone for their attendance.

Apologies: Duncan Beattie, Jenny Kerr, Jillian McIntyre, Joanne McArthur, Ruth Candy, Fiona Lockhart

#### **2 Minutes of last meeting**

Minutes of the last meeting on Monday 25<sup>th</sup> March 2024 were approved by Claire Arthur and seconded by Claire Taylor.

#### **3 Matters arising**

Nil

#### **4 Head Teacher Report**

**D Brown updated the meeting on staffing.**

- Grant Irvine has been appointed to the permanent post of PT PE.
- Suzanne Hackett has been appointed to a full time position of PT Guidance with immediate effect.
- PT SfL Interviews are this Friday
- PT English 0.2 interviews are this Wednesday
- Two further posts will be interviewed in early June – teacher of Enhanced Learning and teacher of Dance.
- NQT allocations will be finalised by the end of May
- Jenny Gillespie and Jen McRae have requested a drop in days for next year. As a result they will now share a caseload. We are currently recruiting for a PT Guidance to fill the days.

#### **Course Planning and Timetabling**

The course planning process has been completed and the timetabling for next year is well underway. There are some uncertainties around staffing for next year, as NQTs are not allocated to schools until the middle of May. This should be resolved by the start of June.

## **SQA update**

SQA exams have been going well – young people have been well prepared and have enjoyed time to gather their thoughts ahead of exams with the slightly later start.

## **Spring Revision and Study Weekend**

Thanks to staff who supported our Spring Revision with around 350 young people attending over the four days. Thanks also to staff who supported the Study Weekend just prior to the exams with over 200 pupils attending sessions.

## **S6 Last Day arrangements**

The last day with S6 went smoothly and young people enjoyed the activities. They behaved impeccably throughout the day.

## **Transitions**

The welcome evening for P7 parents was very well attended. We now have three induction days at the end of May which will allow P7 pupils to enjoy their new school.

## **Blazer Fitting**

Stephensons will visit the school on the evenings of the 10<sup>th</sup> and 11<sup>th</sup> of June for blazer fitting.

## **School show**

The rehearsals have been going well for our first school show – the dates are 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> June.

## **Summer Fayre**

G Thomson is leading on this again this year.

## **5 School Improvement Programme Presentation & Group Exercise**

**Priority 1** improving health and wellbeing and promoting positive relationships

**Priority 2** improving learning, teaching and assessment with a particular focus on moderation and assessment

**Priority 3** raising attainment and achievement and closing the attainment gap

Council members were presented with the School Improvement Priorities for 2023 /24 and two groups were formed to discuss from the parents' perspectives. Comments were recorded and given to DB for information and dissemination to the staff.

DB informed that family learning workshops for parents will hopefully be run next year.

DB thanked the council members and reiterated that further ideas could be sent to him via email.

Comments:

Many projects / activities had gone well over the year in line with the documented priorities

Mindfulness of the COVID legacy for young people  
Help for parents to help their children  
Increase in number of vocational options

## **6 Summer Fayre**

Twitter adverts have been posted by staff. Bouncy castle has been booked, indoors preferable for safety purposes. A variety of stalls are already being organized by staff and pupils as well as musical / dance entertainment and Stevie's Café will be also be open.

GT is appreciative of the help offered by council members and hopes help will be available on the day.

He will send out a digital copy of the advert to CL, DG & KG for further advertising / promotion.

### **ACTION**

DG offered to contact local businesses for donations. Parent members were asked to also help in securing donations / vouchers.

### **ACTION**

Hard copies of the flyer will be printed and left by the school office for members to take and distribute.

KG will pin to the local community Facebook group.

### **ACTION**

KG to contact local small businesses / crafters to offer a stall for a fee of £20 plus donation to the raffle, ensuring no duplications with stalls already in place.

### **ACTION**

## **7. Date of next meeting**

TBC most likely Monday 16<sup>th</sup> September 2024 which will be the AGM

## **8. AOCB**

CL- invited collaboration with the school on future projects with Killermont Parks Development Group which incorporates KG V and Cluny parks. DB and MT stated they would be happy for this and look forward to working together.

CS announced his stepping down from Parent Council and thanked the school for all the support the school had given over the years to his children.

GM announced that he and RC would both be stepping down from committee roles and council itself (RC). GM will chair the AGM in September before handing over. He stated he has thoroughly enjoyed the role, thanked everyone and hopes to continue in the council as an ordinary member when work allows. He encouraged members to consider volunteering for the vacant committee roles.

The meeting closed at 8PM