



**BOCLAIR ACADEMY**  
**Parent Council AGM**

**Monday 20.9.21 (6.30 pm by zoom)**

**Present :** Chris Allen, Duncan Beattie, Paula Brown, Suzanne Chase, Jacqui Clark, Elaine Dallas, Kirsteen Graham, Susan Johnstone, Jenny Kerr, Fiona Lockhart, Regini Marti, Joanne McArthur, Geoff Miles, Jillian Mooney, Chris Sheerin, Susan Sinclair, Claire Taylor, Flora Thomson.

**Staff:** Douglas Brown, Chris Brisbane, Fiona Curran, Clare Morgan, Maxine Traynor, Glenn Thomson, Nick Walsh

**Chair** Chris Allen  
**Vice-Chair** Geoff Miles  
**Minutes** Joanne McArthur  
**Treasurer** Flora Thomson

**1. Welcome & Apologies**

Chris Allen opened the meeting and thanked everyone for their virtual attendance. Apologies were received from Ruth Candy. Emma Shepherd had decided to step back from PC, and Chris Anderson is now stepping back as his son no longer at the school.

**2. Minutes of last meeting**

Minutes of the AGM of 23.9.2019 were approved by Regini Marti and seconded by Jacqui Clark.

**3. Financial Report**

Flora Thomson intimated that the money held by the school for PC & money in the bank at present totalled £1,138.99 We also have a donation of £656.00 from Just Giving which brings our joint total to £1,771.98

Each year we receive £410 administration income, £475 clerk fees and £70 travel from East Dunbartonshire council which is paid directly to School. (Total £955)

Due to the Covid Pandemic this money (normally spent on the buses for the school supported study) became part of the school budget and in part was used pay for devices to support learning for pupils who required this.

It was agreed that we would ask the school pupils to bid via departments for anything they would like purchased.

**4. Head Teacher's Report**

**Staffing update**

### Permanent staff appointments

Mr Nicky Carson	–	Chemistry
Miss Megan Buckley	–	Physics
Ms Amber Scott	–	English
Miss Sandra Holt	–	Office Team
Mrs Nicola McDowell	–	Office Team
Miss Suzanne Hackett	–	PT Guidance (0.6)
Mrs Fiona Curran	–	DHT

### Temporary staff appointments

Miss Alanna McElroy	–	Art
Miss Jennifer Richmond	–	Biology
Miss Chloe Lynch	–	Biology
Miss Rachel Duncan	–	History
Miss Jayne Skelly	–	PT Biology
Miss Sarah Dorian	–	PT Business and Computing
Miss Victoria Duncan	–	PT Geography and RE
Miss Jemma Campbell	–	PT Guidance
Mrs Marianne McGuire	–	PT English
Mr Glenn Thomson	–	DHT
Mr Nick Walsh	–	DHT

### Equity Team appointments

Mr Jack Halley	–	Equity and DYW
Ms Katie Sheridan	–	Equity and Literacy
Miss Joy Brockway	–	Equity and Numeracy
Miss Hayley Barr	–	Equity and HWB
Mr Andy Johnston	–	Equity and Interventions
Miss Sara Stevenson	–	Equity and STEM

### Newly Qualified Teachers

Ms Jane Cunningham	–	Art
Miss Louise Huggins	–	Biology
Miss Emma Owen	–	Business
Miss Eildh Sood	–	Chemistry
Dr Amit Delori	–	Chemistry
Miss Laura Hogg	–	Computing
Mr Zac Turner	–	English
Miss Pheobe Brocklebank	–	French
Miss Helene Charpentier	–	French
Miss Christine Irvine	–	Geography
Miss Mhari Shaw	–	Geography
Miss Brogan McKeown	–	History
Miss Katie Scott	–	Modern Studies/History
Miss Eilidh Currie	–	Home Economics
Mr Guppie Sidhu	–	Maths
Miss Emma Bannatyne	–	Music
Miss Kristine Donnan	–	Music
Mr Fraser Ward	–	Physical Education

### DHT Responsibilities

F Curran	S1	Pupil Support, Wellbeing, Transitions, overall Pupil Welfare
G Thomson	S2	Digital Learning, Learning & Teaching, Students, NQTs, Cover

<b>M Trainor</b>	<b>S3</b>	<b>Timetabling, Wider Achievement, Curriculum development</b>
<b>C Brisbane</b>	<b>S4</b>	<b>Lead on new school project and transition, SQA, Staff welfare</b>
<b>N Walsh</b>	<b>S5</b>	<b>Equity, ARC &amp; BLR Resources, Family Learning, NQTs</b>
<b>C Morgan</b>	<b>S6</b>	<b>GTCS, Professional Learning, DYW, Pupil and Staff Leadership</b>

### **Staffing Levels**

<b>School FTE:</b>	<b>73.8</b>
<b>Actual FTE:</b>	<b>86.7</b>
<b>Additionality:</b>	<b>12.9</b>

### **Covid update**

Local authorities and schools should continue to apply the mitigations that were in place at the end of last term, with the exception of some modifications set out in the guidance. This approach to maintaining mitigations was expected to remain in place for a period of up to 6 weeks (Until the end of September). Recent update indicated that mask wearing and other mitigations are now in place until October holiday. Timetable changes increased blocking within the school – particularly in S5 and S6 with extended blocks. Staggered lunch times and staggered intervals remain. BGE year groups followed by senior phase year groups. Designated lunch areas remain for different pupils. Staggered exit from the school remains at the end of the day. Our one way system remains in place and every classroom has been configured to help plan for 1m distance with floor markings to help and pupils should all face the front as far as is practicable. There are hand sanitising stations in every room without a sink with the expectation that pupils should wash hands or sanitise on entry and exit. Posters should be up in every room to remind everyone of this.

Pupils have designated toilets as follows

S5/6	Ground Floor toilets
S1	First Floor
S2	Second Floor
S3	Third Floor
S4	Fourth Floor

EDC have a policy of clean as you go for surfaces and computer key boards etc using the materials provided. The canteen will be able to provide a full lunch service but only as a pre order. S1 pupils will be required to stay within the school campus during lunch time. Pupils will be encouraged to bring packed lunches. Other year groups can go out for lunch but will be required to follow the rules for shops regarding distancing and face coverings. An S6 designated study zone has been created and S6 pupils may choose to return home or arrive late due to the new blocking

### **Lateral Flow**

Lateral flow testing is a significant mitigation against the spread of covid 19 and we will actively encourage young people to test twice a week by sending reminder to parents and carers.

### **Other areas of school life**

#### **School Captains**

Kirsty Muir	Erin Duffy
Angus Johnston	Tazim Pookayil

#### **SQA Assessments**

#### **Three Plans:**

Normal exams

Adapted and supported exam diet e.g. further changes, advanced notice of topics etc

No exams – in-year assessments instead

### **Parents Nights**

Moving to an online Parents Evening System – trialling it this time – to be reviewed after the evening  
**Lendrick Muir**

Day trips for each class in S1 and S2 over a six-day period have been arranged for after the October holiday.

### **Prefects**

Interviews were completed last week.  
Buddy training will be completed this week

### **Buddies**

S1 Buddy meetings will take place after the September weekend.

### **Wider Achievement**

S4 First Aid training is now underway.  
Foodbank planning is underway.  
Pop up café now back and will provide free healthy snacks throughout the week.  
Charity fundraising for refugees is underway.

### **Open Evening**

Due to take place online after the October holiday

### **Award Ceremony**

Due to take place prior to the October holiday

### **DofE update -**

Expeditions can start again – but not overnight at the moment.

### **New School**

Two video presentations were shared with the Parent Council.

## **5. Election of Office Holders**

**Chris Allan** offered to stay in the role as **Chairperson** for another year, this was proposed by Joanne McArthur, and seconded by Susan Sinclair. The **Vice-Chair** had been vacated by Alison McNair and Chris has intimated that he had spoken to **Geoff Miles** regarding the position. It was offered to the meeting if anyone else had interested in the position, and after no offers, the New Vice Chair, Geoff Miles was proposed by Chris Allan and Seconded by Joanne McArthur. **Joanne McArthur** agreed to stay on again as **Minute Secretary** – this was proposed by Chris Allen and Seconded by Jillian Mooney. **Flora Thomson** agreed to stay on another year in the position of **Treasurer** – this was proposed Paula Brown, and seconded by Suzanne Chase.

Chris Allen intimated that on behalf of Douglas Brown and everyone associated with the Parent Council, he wanted to thank everyone who had either carried on in a role or taken up a new role.

He also made mention of various parents who had just finished up in roles on the Parent Council, many who have contributed a great deal of time to the cause and wanted to thank them most sincerely for their efforts.

**6. Proposed dates of future meeting**

1<sup>st</sup> November 2021

6<sup>th</sup> December 2021

24<sup>th</sup> January 2022

21<sup>st</sup> February 2022

28<sup>th</sup> March 2022

16<sup>th</sup> May 2022

**7. Priorities for future meetings**

- New School Update
- PEF
- SQA
- Where to Spend money

**8. AOCB**

Geoff Miles proposed that we should be widely publicising the Parent Council Meetings. He felt that we do not have representation from all areas. This is something that he has agreed to look at, in his role as Vice-Chair.

Chris Allen advised that he is due to attend a Parent Council Chair Forum on 21.9.21. He is going to find out the dates of future PC Forums, and see if we could dovetail our meetings around these dates. Topics to be discussed at these meetings are:

COVID return

Digital Learning

Education Recover Plan

Mental Health Strategy

COP26

EDC Sustainability Policy and how we meet up with Parents

**The next Parent Council Meeting will be Monday 1<sup>st</sup> November 2021 at 6.30 pm via Zoom.**